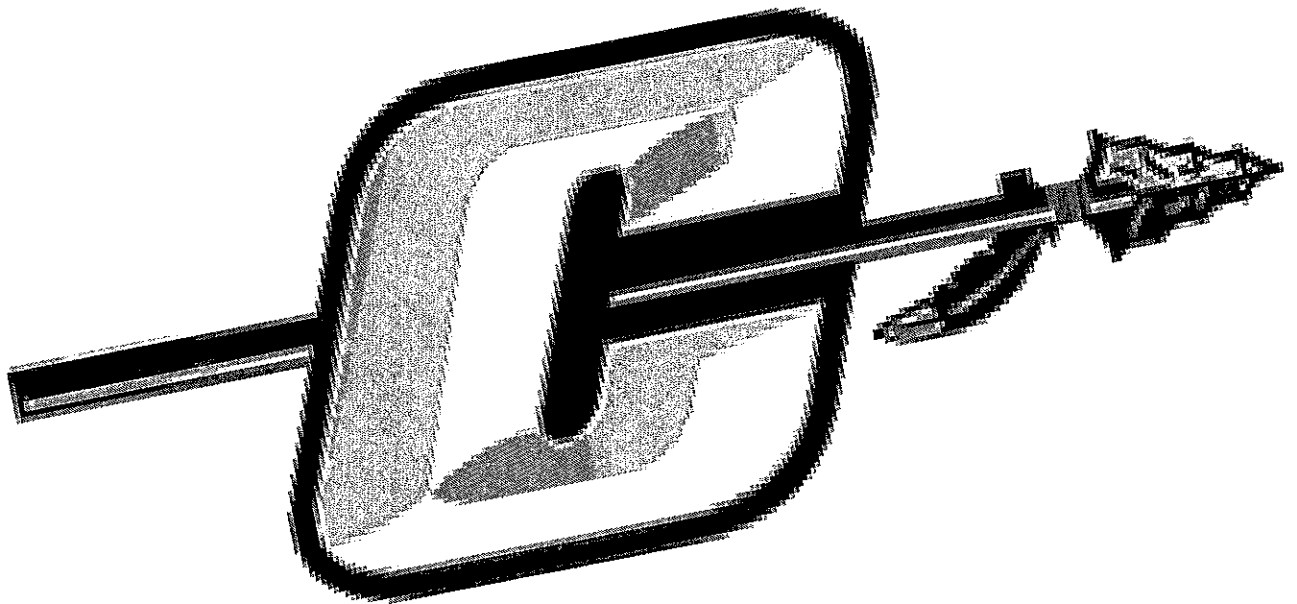


# Cherokee Community School District



Regular Board Meeting  
August 19, 2024  
CWSH Library

Board Members:

Mrs. Jodi Thomas, President  
Mr. Ray Mullins, Vice-President  
Mr. Jared Barkley  
Mr. Brian Freed  
Mrs. Jocelyn Riggert  
Mrs. Joyce Lundsgaard, Board Secretary  
Mr. Tom Ryherd, Superintendent

**Regular Board of Education Meeting  
Cherokee Community School District, 600 West Bluff Street  
Agenda for Monday, August 19, 2024 at 5:30 PM**

The tentative agenda contains a list of subjects known at the time of distribution. A copy of the agenda kept continuously current is available for inspection at the office of the superintendent during regular business hours. This agenda may be changed up to 24 hours before the scheduled commencement of the meeting. The agenda sequence is provided as a courtesy only. The board reserves the right to consider each item in any sequence it deems appropriate. Therefore, we encourage visitors to attend the meeting from the beginning.

**NOTICE:** If you have comments that you wish to be considered please submit those comments to: Tom Ryherd, Superintendent, at [tryherd@ccsd.k12.ia.us](mailto:tryherd@ccsd.k12.ia.us) by August 19, 2024 by 2:00 PM along with your phone number and you will be called prior to the agenda item you wish to address.

1. Call the meeting to order
2. Pledge of Allegiance and Mission Statement
3. Approve the agenda
4. Roll call of members in attendance
5. Action to excuse board members not in attendance
6. Welcome Visitors Recognition of media and persons who wish to speak to the board regarding a school issue not on the agenda
7. Consent agenda A. Approve the minutes of the regular meeting [7-15-24] and special meeting [7-25-24] B. Approve financial statements C. Approve monthly bills D. Approve fundraising requests E. Approve resignations Debbie Kelley - CWSHS Para Jennifer Nice - CMS Para Mason Timmerman - Assistant Large Group Speech Coach Libby Timmerman - Assistant Large Group Speech Coach F. Approve retirements G. Approve internal transfers H. Approve contract extensions Tom Mongan - CWSHS Industrial Tech Teacher Kaysie Johnson - CES Para Jennifer Marshal - CES Para Rachel Elder - CES Para Addisyn Van Oort - CES Para Emily Kreber - CMS Para Morgan Lester - CMS Para Shannon Cates - CMS Para Brandy Taggart - CMS Para Jillian Westergard - CMS Para Audriana Goble - CWSHS Para Sandy Marker - CWSHS Para Kellen Ludvigson - MS Football Coach Jordan Murphy - CES Food Service Tim Stoneking - Mentor Teacher Alanna Fuller - Mentor Teacher Kathy Jochims - School Social Worker Zoe Meadows - Assistant Large Group Speech Coach
8. Communication and Reports A. Principals' Building Reports/ Instructional Coaches' Reports B. Directors'/ Superintendent's Report

**\* Note: The Board of Education, with a majority vote of the Board, may enter into an closed/exempt session for the purpose of discussing confidential records, litigation, suspension/expulsion hearings, personnel, purchase of real estate, and security or negotiation strategy.**

<p><b>9. Policy</b></p> <p><b>Clerical Change(s):</b> Clerical changes and edits as recommended by IASB Policy Manual Review by Siobhan Schneider, IASB Policy/Legal Services Director, received on 12/22/21</p> <p><b>Affirm:</b> 905.1.e.2 - Community Use of School District Facilities and Equipment Indemnity and Liability Insurance Agreement; 905.1.e.3 - Use of Facility Forms, Fee Schedule, &amp; Supervisor; 905.1.r.1 - Use of School District Facilities Regulations; 905.2 - Tobacco Nicotine-Free Environment; 100 - Legal Status of the School District; 101 - Educational Philosophy of the School District; 102 - Equal Educational Opportunity; 102.e.1 Annual Notice of Nondiscrimination; 102.e.2 - Continuous Notice of Nondiscrimination</p>
<p><b>10. New Business</b></p> <p>A. Discussion of/ information concerning the transition to Bound Ticketing at home events</p> <p>B. Discussion of/ information concerning Board Policy 713 - Responsible Technology Use and Social Networking [First Reading]</p> <p>C. Discussion of/ information concerning Board Policy 713.r.1 - Responsible Technology Use and Social Networking Regulation [First Reading]</p> <p>D. Discussion of/ information concerning Board Policy 401.12 - Employee Use of Cell Phones [First Reading]</p> <p>E. Discussion of/ information concerning preliminary enrollment numbers</p> <p>F. Discussion of/ action concerning RSAI legislative priorities</p> <p>G. Discussion of/ action concerning SIAC [School Improvement Advisory Committee] members for a meeting on September 16, 2024.</p> <p>H. Discussion of/ information concerning IASB Annual Convention - November 20 - 22, 2024</p>
<p><b>11. Board Committee Reports</b></p> <p>A. Curriculum and Instruction – Thomas &amp; Barkley</p> <p>B. Policy – Thomas &amp; Riggert</p> <p>C. Finance* – Freed &amp; Mullins</p> <p>D. Building, Grounds, Capital Projects – Freed &amp; Mullins</p> <p>E. Transportation, Nutrition – Barkley &amp; Riggert</p>
<p><b>12. Next Meeting - September 16, 2024 @ 5:30 PM</b></p>
<p><b>13. Adjournment</b></p>

**Projected Dates/Times for Regular Board of Education Meetings 2024-2025**

August 19, 2024 @ 5:30 pm	September 16, 2024 @ 5:30 pm	October 21, 2024 @ 5:30 pm	November 18, 2024 @ 5:30 pm
December 16, 2024 @ 5:30 pm	January 20, 2025 @ 5:30 pm	February 17, 2025 @ 5:30 pm	March 17, 2025 @ 5:30 pm
April 21, 2025 @ 5:30 pm	May 19, 2025 @ 5:30 pm	June 16, 2025 @ 5:30 pm	July 21, 2025 @ 5:30 pm

**\* Note: The Board of Education, with a majority vote of the Board, may enter into an closed/exempt session for the purpose of discussing confidential records, litigation, suspension/expulsion hearings, personnel, purchase of real estate, and security or negotiation strategy.**

**Cherokee Community School District  
Regular Meeting  
July 15, 2024**

The Cherokee Community School District Board of Education held a regular meeting on Monday, July 15, 2024 at 5:30 P.M. The meeting was held in the CWSHS Library, 600 W. Bluff St., Cherokee, IA.

**1. Call the meeting to order**

The meeting was called to order at 5:31 P.M.

**2. Pledge of Allegiance and Mission Statement**

The Pledge of Allegiance and Mission Statement were recited.

**3. Action to approve the agenda**

Moved by Barkley, seconded by Riggert to approve the agenda. All Ayes

**4. Roll call of members in attendance**

Roll call of board members was taken. Present were Jared Barkley, Jodi Thomas, Ray E. Mullins II – by phone, Jocelyn Riggert, Brian Freed

**5. Excuse board members not in attendance**

All board members were present.

**6. Welcome Visitors**

Visitors were welcomed. Thomas referenced board policy 213, Public Participation in Board Meetings. Shane Bellefy thanked the board and the administration for their assistance during the flood.

**7. Action to approve the consent agenda**

Moved by Freed, seconded by Mullins to approve the consent agenda. Ayes: Freed, Mullins, Thomas; Nays: Barkley; Abstain - Riggert

- Minutes of the regular meeting – [6/17/24]
- Monthly Bills
- Financial Statements
- Resignations – Alec Wynn – CWSHS Industrial Tech; Debbie Hofer – CES Para
- Contract Extensions – Bob Lee – MS Cross Country; Steve Ebert – JV Girls Basketball

**8. Communication and Reports**

Principal and Superintendent reports were given.

**9. Policy**

Moved by Riggert, seconded by Freed to affirm policies 903.2 - Community Resource Persons and Volunteers; 903.3 - Visitors to School District Buildings and Sites; 903.4 - Public Conduct on School Premises; 903.5 -Distribution of Materials; 903.5r1 - Distribution of Materials Regulation; 903.6 - Volunteer Coaches; 904.1 - Transporting Students in Private Vehicles; 904.2 - Advertising & Promotion; 905.1 - Community Use of School District Facilities and Equipment; 905.1e1 -Faculty Use Form. All Ayes

**10. New Business**

**A. Discussion of/information concerning flood response**

Ryherd reported there was no damage to district property during the flood. He stated he was proud of the response and support to the community by the district during the flood.

**B. Discussion of/action concerning 2024-2025 school year guidelines**

Ryherd reviewed guidelines and Board policies regarding the role of board members as individuals and as a whole for the district.

**C. Discussion of/action concerning CES, CMS and CWSHS Handbooks for 2024-2025**

Moved by Freed, seconded by Barkley to approve CES, CMS and CWSHS handbooks for the 2024-2025 school year. All Ayes

**D. Discussion of/action concerning Activities Handbook for the 2024-2025 school year**

Moved by Freed, seconded by Riggert to approve the Activities Handbook for the 2024-2025 school year. All Ayes

**E. Discussion of/action concerning student fees for the 2024-2025 school year**

Moved by Freed, seconded by Riggert to approve a \$5 increase for all student fees and an increase for adult activity punch tickets to \$60. All Ayes

**F. Discussion of action concerning purchases of Math curriculum**

Moved by Riggert, seconded by Freed to approve the purchase of Everyday Math for grades K-4, Reveal Math for 5-8 and Cengage Math for high school curriculum at a total amount of \$207,288.82. All Ayes

**G. Discussion of/information concerning Board Policy 106.1 – Title IX**

The board reviewed board policy 106.1 – Title IX – Discrimination and Harassment Based on Sex Prohibited – First Reading.

**H. Discussion of/action concerning the official newspaper for the 2024-2025 school year**

Moved by Freed, seconded by Riggert to approve The Chronicle Times as the official newspaper for the 2024-2025 school year. All Ayes

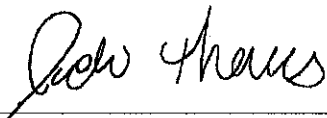
**I. Discussion of/information concerning End of Year Reports for the 2023-2024 school year**

The board reviewed the Year End Reports for the 2023-2024 school year for CES, CMS and CWSHS.

**12. Adjournment**

Moved by Barkley, seconded by Mullins to adjourn the meeting at 6:50 P.M. All Ayes

Regular Meeting – August 19, 5:30 P.M.



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President, Board of Education  
Cherokee Community School District



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Secretary, Board of Education  
Cherokee Community School District

**Cherokee Community School District  
Special Meeting  
July 25, 2024**

The Cherokee Community School District Board of Education held a Special Meeting on Thursday, July 25, 2024 beginning at 10:00 A.M. The meeting was held in the CWHS Library at 600 W. Bluff St., Cherokee, Iowa.

**1. Call the meeting to order**

The meeting was called to order at 10:01 A.M.

Board Members Present: Jodi Thomas, Brian Freed, Ray E. Mullins II, Jocelyn Riggert, Jared Barkley

**2. Approve the agenda**

Moved by Freed, seconded by Mullins to approve the agenda. All Ayes

**3. New Business**

**A. Closed session under Iowa Code 21.5(1)(i)**

Moved by Freed, seconded by Mullins to enter into closed session at 10:01 A.M. under Iowa Code 21.5(1)(i) of the open meetings law to discuss with counsel on threatened or pending litigation. Roll Call  
Vote: Ayes: Freed, Barkley, Riggert, Mullins, Thomas


The board resumed in open session at 10:41 A.M.

**4. Adjournment**

Moved by Freed, seconded by Riggert to adjourn the meeting at 10:41 A.M. All Ayes

Regular Meeting, August 19, 2024, 5:30 P.M.

  
\_\_\_\_\_  
President, Board of Education  
Cherokee Community School District

  
\_\_\_\_\_  
Secretary, Board of Education  
Cherokee Community School District

7/31/2024

<b>Fund</b>	<b>Beginning Balance</b>	<b>Receipts</b>	<b>Expenditures</b>	<b>Ending Balance</b>
Operating	\$ 2,663,600.65	680,944.54	376,357.12	<b>2,968,188.07</b>
Management	995,511.95	7,688.35	198,969.84	<b>804,230.46</b>
Self-Insurance Fund	831,771.88	7,582.76	10,404.85	<b>828,949.79</b>
TPRA Grant		-	-	
<b>Subtotal General Fund</b>	<b>4,490,884.48</b>	<b>696,215.65</b>	<b>585,731.81</b>	<b>4,601,368.32</b>
Activity	135,929.28	7,152.40	1,650.03	<b>141,431.65</b>
PPEL	241,764.79	3,872.36	4,270.36	<b>241,366.79</b>
Capital Projects (Sales Tax)	2,457,068.41	136,915.22	53,173.09	<b>2,540,810.54</b>
Debt Service	36,234.83	2,947.99	-	<b>39,182.82</b>
Hot Lunch	332,774.60	29,279.15	1,117.63	<b>360,936.12</b>
Trust and Agency	42,119.45	750.74	200.00	<b>42,670.19</b>
Braves Bank	25,920.68	-	-	<b>25,920.68</b>
<b>Total - All Funds</b>	<b>\$ 7,762,696.52</b>	<b>\$ 877,133.51</b>	<b>\$ 646,142.92</b>	<b>\$ 7,993,687.11</b>

Published Budget Report  
All Funds  
7/31/2024

Category	Function #s	Sub Total Exp.	Expenditures	Amt Published	% of Published
<b>INSTRUCTION</b>	(1000-1999)	67,734.06	<b>67,734.06</b>	<b>10,815,000.00</b>	1%
Perkins	(5210)	-			
<b>SUPPORT SERVICES</b>	(2000-2999)				
Student Support Svcs	(2000-2199)	5,338.40			
Inst. Staff Support Svcs	(2200-2299)	7,233.52			
General Administration	(2300-2399)	17,078.21			
Building Administration	(2400-2499)	43,763.89			
Business Administration	(2500-2599)	36,248.51			
Plant Operation & Maint	(2600-2699)	218,515.52			
Student Transportation	(2700-2799)	6,972.64			
<b>TOTAL SUPPORT SERVICES</b>			<b>335,150.69</b>	<b>5,160,000.00</b>	6%
<b>NON INSTRUCTIONAL PGMS</b>	(3000-3999)	8,484.61	<b>8,484.61</b>	<b>825,000.00</b>	1%
<b>OTHER EXPENDITURES</b>	(4000-5999)				
Facilities	(4000-4999)	2,103.03			
Debt Service	(5000-5999)	-			
AEA Support Direct	(5200)	445,221.00			
<b>TOTAL OTHER EXPENDITURES</b>			<b>447,324.03</b>	<b>3,644,091.00</b>	12%
<b>TOTAL EXPENDITURES</b>			<b>858,693.39</b>	<b>20,444,091.00</b>	4%



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User ID: ALG

Vendor Number	Vendor Name	Amount
Invoice Description		
Checking Account ID 1	Fund Number 10	GENERAL FUND
Clothing Allowance		
13763	360 Custom Designs	926.25
microscope		
End of Year Orders		
14138	Amscope	759.97
lab supplies		
CMS Science Instructional Supplies		
End of Year Orders		
lab supplies		
CMS Science Instructional Supplies		
lab supplies		
10157	Carolina Biological Supply Co	2,712.81
CMS Art - Multi Slab Cutter		
15215	Ceramic Shop LLC, The	62.50
Building Improvement & Outside Labor		
Outlets for BenQ Boards		
Bulb replaced in Parking Lot		
CWHS		
10034	Champion Electric	1,370.24
Building Improvements		
14423	Claussen, Tonya	980.00
Instructional Art Supplies		
10776	Dakota Potters Supply	518.00
Fixed roof leak at WHS		
14092	Elevate Roofing	918.64
Outside Labor		
Outside Labor		
Outside Labor		
Outside Labor		
14222	Feld Fire	2,941.95
2024 CES Curriculum Annual Renewal		
14490	Generation Genius, Inc.	125.00
Maintenance Supplies		
Maintenance Supplies		
14724	HD Supply Formerly Home Depot Pro	294.94
IHSMA Membership for 24-25		
13329	IOWA HIGH SCHOOL MUSIC ASSOCIA	25.00
24-25 JMC- CWHS		
24-25 JMC- CMS		
24-25 JMC- CES		
11639	JMC Computer Service, Inc.	16,755.37
Clay Mats - CMS Art Supplies		
14962	Mid-South Ceramic	63.55

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User ID: ALG

Vendor Number	Vendor Name	Amount
Invoice Description		
BenQ boards		
14789	Midwest Computer Products, Inc.	26,989.74
PDK Cloud Subscription		
14115	Midwest Technology Services, LLC	2,040.00
2024-2025 Art Supplies Clay Order		
14037	Minnesota Clay Company	578.88
Filters & Programable Thermostats		
Repair thermostat in server closet		
11495	Modern Heating and Cooling, Inc.	780.30
Operating Agreement		
13215	Plains Boiler Service	386.66
Elem School Supplies		
Elem Teacher Supplies		
11531	Really Good Stuff, LLC	161.96
Career Booklets for 5th grade		
18393	RICK TROW PRODUCTIONS, INC	167.56
Repaired WHS Kitchen sink		
13615	SCE, LLC	314.61
health office supplies 24/25		
10870	School Nurse Supply Inc.	475.80
Paper Order		
14763	Staples	397.92
Rework panic bar at CES		
11624	Valley Glass Co	145.00
Fixed sprinkler system at practice field		
14821	Van Holland Lawn Service, Ltd.	565.00
End of Year Orders		
30560	Vernier Science Education	125.00
Fund Number 10		
Checking Account ID 1		
Checking Account ID 2	Fund Number 33	Local Option Sales and Service Tax Fund
Sofits & Facia and Concession Stand		
11597	Benson Construction	1,517.56
Building Improvement & Outside Labor		
Building Improvement & Outside Labor		
10034	Champion Electric	352.05
Building Improvements		
14423	Claussen, Tonya	9,357.00
Fund Number 33		

Vendor Number	Vendor Name	Amount
Invoice Description		
Checking Account ID 2	Fund Number 36	PHYSICAL PLANT & EQUIPMENT
Softs & Facia and Concession Stand		
11597	Benson Construction	8,742.50
CMS - Cooling Tower Treatment		
14189	Carroll Control Systems, Inc.	560.50
Fund Number 36		
Checking Account ID 2		
Checking Account ID 4	Fund Number 61	SCHOOL NUTRITION FUND
24-25 JMC- CWHS		
24-25 JMC- CMS		
24-25 JMC- CES		
11639	JMC Computer Service, Inc.	2,567.10
Fund Number 61		
Checking Account ID 4		

Vendor Number	Vendor Name	Amount
Invoice Description		
Checking Account ID 1	Fund Number 10	GENERAL FUND
Adobe subscription		
14954	Adobe Inc.	2,496.00
Managed Services & Back up - July 24		
14649	Advanced Network Professionals	106.80
Ipads for Ami Burch Replacement Replacement Ipads Ipads for Ami Burch		
11505	Apple, Inc.	56,571.85
Garbage Collection		
15160	Benson's Sanitation, LLC	290.00
Preserved dissection items		
13135	Bio Corporation	552.74
Softener Salt Softener Salt Cooler & Softener Rent Nurse Supplies Softener Salt Nurse Supplies		
10079	Blaine's Culligan	563.90
Phone, Fax & Data		
14427	C-M-L Telephone Cooperative Assoc	1,074.27
Water & Sewer		
10084	City of Cherokee	3,366.13
Foundation Instructional Supplies		
14490	Generation Genius, Inc.	995.00
Maintenance Supplies Maintenance Supplies Maintenance Supplies Maintenance Supplies		
14724	HD Supply Formerly Home Depot Pro	1,049.36
2024 Student Activity Conference		
10582	Iowa Assoc of School Business Officials	125.00
Iowa HS track coaches dues		
14350	Iowa Association of Track Coaches (IATC)	60.00
24-25 District Subscription		
11789	ISFIS, Inc.	1,868.65
Elem Teacher Supplies ED Foundation Supplies Preschool Supplies Elem Teacher Supplies		
10145	Lakeshore Learning Materials, LLC	1,269.81
Heat Pump Maintenance/Repairs		

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Vendor Number	Vendor Name	Amount
Invoice Description		
15176	M & S HVAC Services, LLC	465.00
24/25 health office supplies		
10060	MacGill and Company	951.23
2024 CES Annual Renewal		
14534	Mathematically Minded	390.00
Electricity- CWHS		
Electricity- CWHS		
600 W. Bluff - Concessions		
Electricity		
Doupe Ballfields- Electricity		
Electricity - Bus Barn		
336 Gillette Dr- Armory -		
Electricity		
12363	MidAmerican Energy Company	17,899.52
Nearpod Premium plus		
13572	Nearpod, Inc.	5,288.85
2024 CWHS Math Curriculum		
Purchase		
15177	Olympus Publishing Company, LLC	3,017.50
Flex Plan		
15034	Point C Health	388.00
2024 CES Curriculum Annual		
Renewal		
11072	Renaissance Learning, Inc.	3,723.75
RSAI Membership Dues		
13266	Rural School Advocates of Iowa	750.00
24-25 School Datebooks - 4th		
Grade		
10858	School Datebooks	268.65
classroom supplies		
11884	School Specialty, LLC	116.98
23-24 2nd Semester		
23-24 2nd Semester		
13737	Spencer Community School District	27,719.09
2024 Foundation purchase of		
Indi Robots		
14979	Sphero, Inc.	3,079.86
2024 CWHS Math Curriculum		
Purchase		
13216	Teacher Synergy, LLC	190.00
Time & Attendance Software		
11578	Time Management Systems	342.52
Cell Service		
18319	Verizon Wireless	615.19
Xello Subscription		
15164	Xello Inc.	8,860.75

Vendor Number	Vendor Name	Amount
Invoice Description		
Fund Number 10		
Checking Account ID 1	Fund Number 71	SELF-INSURANCE FUND
Administration Fees		
13725	Mid-American Benefits LLC	2,200.00
Fund Number 71		
Checking Account ID 1		
Checking Account ID 2	Fund Number 36	PHYSICAL PLANT & EQUIPMENT
Building Improvement		
Building Improvement		
Building Improvement		
Building Improvement		
15176	M & S HVAC Services, LLC	2,996.28
Fund Number 36		
Checking Account ID 2		

Vendor Number	Vendor Name	Amount
Invoice Description		
Checking Account ID 1	Fund Number 10	GENERAL FUND
Register for Title IX training videos		
Professional Services thru 7/15/24		
20291	Ahlers and Cooney, PC	1,393.00
Spray - Grounds Maintenance		
14781	BF&S Lawn & Tree Service	1,776.78
Truck Repair		
13394	Brad's Tire Service	331.69
Brainpop subscription		
11001	BrainPop LLC	4,095.00
ISP Curriculum Supplies		
10221	Cengage Learning	886.20
Building Repairs & Improvements		
Building Repairs & Improvements		
Building Repair		
Outside Labor		
Outside Labor		
Repair Lights/Outlets-New		
Lights Armory		
10034	Champion Electric	2,883.26
Renewal for library circulation system		
11212	COMPAnion Corporation	3,337.00
Maintenance Supplies		
10239	Diamond Vogel	503.90
Comm Services - July 2024		
14832	Donovan Group I	1,000.00
Lego Robot Kits		
12999	FIRST	559.90
CWRHS Band Instructional Supplies		
10894	MidBell Music, Inc.	5.00
Parts		
Outside Labor		
11495	Modern Heating and Cooling, Inc.	590.02
Parts		
10180	Motor Parts Sales	21.84
Pest Control		
Pest Control		
15025	Plunkett's Pest Control, Inc	175.00
New chromebooks for 1st 5th 9th		
10175	Rick's Computers	79,439.36
Garbage Collection		
10217	Sanitary Services, Inc.	833.10

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Vendor Number	Vendor Name	Amount	
Invoice Description			
Classroom Supplies			
school supplies			
Professional Supplies- TLC			
End of Year Orders			
Elem Teacher Supplies			
Supplies for Library			
classroom supplies			
Elem Teacher Supplies			
Elem Teacher Supplies			
classroom supplies			
School supplies			
Classroom Materials			
Elem Teacher Supplies			
Classroom Materials for Choir			
in 24-25			
Classroom Supplies			
Foundation Instructional			
Supplies			
24-25 PE Order Office Supplies			
CMS Math Instructional Supplies			
WHS Library Supplies			
Kathy Curtis			
Preschool Instructional			
Supplies			
Elem Teacher Supplies			
Classroom Supplies			
11884	School Specialty, LLC	5,365.28	
24-25 Software Unlimited Annual			
Fee			
10293	Software Unlimited, Inc.	8,750.00	
CES Special Education			
15188	STAR Autism Support, LLC	1,312.50	
Project Success - 24/SP Program			
Costs			
10248	Western Iowa Tech Comm	13,898.73	
College			
Fund Number 10			
Checking Account ID 1			
Checking Account ID 2	Fund Number 33		Local Option Sales and Service
			Tax Fund
CWHS Concession Stand			
Building Improvement			
11597	Benson Construction	13,917.95	
Building Repairs & Improvements			
Building Repairs & Improvements			
Repair Lights/Outlets-New			
Lights Armory			
10034	Champion Electric	6,543.90	
Building Improvement - Armory			
13615	SCE, LLC	6,927.32	
Fund Number 33			
Checking Account ID 2	Fund Number 36		PHYSICAL PLANT & EQUIPMENT
Building Improvement			
11597	Benson Construction	14,406.76	



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User ID: ALG

Vendor Number	Vendor Name	Amount
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Invoice Description
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Remove Trees & Grind Stumps
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13838	K and M Tree Service	2,880.00
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Fund Number	36
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Checking Account ID	2
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Checking Account ID	3	Fund Number	21	STUDENT ACTIVITY FUND
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6/18 JVR baseball
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14119	Evans, Lynn	90.00
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7/3/24 Varsity softball
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13964	Fry, Mike	130.00
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Cheer Jackets
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10188	Pilot Rock Signs	654.50
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7/3/24 Varsity softball
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14327	Shea, Mark	130.00
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CWHS Concession Supplies
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CWHS Concession Supplies
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CWHS Concession Supplies
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15204	Thompson Propane & Supplies Inc.	91.07
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Fund Number	21
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Checking Account ID	3
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User ID: ALG

Vendor Number	Vendor Name	Amount
Invoice Description		
Checking Account ID 1	Fund Number 10	GENERAL FUND
Special Ed Tuition Fees		
10958	Alta-Aurelia Community School	16,210.80
Grounds Maintenance		
14781	BF&S Lawn & Tree Service	552.00
2024-2025 Blick Art Supplies		
11466	Blick Art Materials	1,251.13
Music License		
14212	BMI	181.97
Tech Supplies		
Maintenance Supplies		
Maintenance Supplies		
10021	Bomgaars Supply	1,172.32
TPRA Partnership-520803		
14915	Buena Vista University	6,852.81
Legal Service		
10305	Cornwall, Avery, Bjornstad & Scott	525.00
Foreign Transaction Fee		
Lodging for E-Sports Conference		
Lodging SRO for Conference		
Anydesk Renewal		
14961	Elan Financial Services	997.91
TAP Program		
12787	Galva-Holstein Schools	12,460.88
Lodging for Transportation		
Director Conf		
10276	Holiday Inn Airport Des Moines	352.80
Gasoline		
Gasoline		
Gasoline		
10274	Hy-Vee Food Stores, Inc	137.50
Conference		
10582	Iowa Assoc of School Business Officials	250.00
24-25 Membership Dues		
Policy Subscription 2025		
10002	Iowa Association of School Boards	4,756.00
Medicaid		
12846	Iowa Department of Human Services	728.36
Equipment Repair		
Equipment Repair		
Equipment Repairs		
Equipment Repair		
15176	M & S HVAC Services, LLC	3,968.98
Special Ed Billing		
11366	Marcus-Meriden-Cleghorn CSD	18,939.90

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User ID: ALG

Vendor Number	Vendor Name	Amount
<b>Invoice Description</b>		
<b>Special Ed Tuition Fees</b>		
14273	Remsen-Union CSD	15,169.32
<b>Facilities Scheduler and calendar</b>		
13231	rSchool Today (DWC)	900.00
<b>Workshop</b>		
<b>CMS Principal Dues</b>		
2024-2025 SAI Membership-CES Principal		
<b>SAI Membership Dues</b>		
<b>SAI Annual Conference</b>		
<b>SAI Conference Registration</b>		
<b>Annual Conference</b>		
10087	School Administrators of Iowa	2,570.00
<b>OE Tutition &amp; TLC 2nd Semester</b>		
<b>Special Ed Tuition Fees</b>		
<b>Spring Concurrent Enrollment</b>		
10778	Sioux Central Community School District	11,589.87
<b>Special Ed Tuition Fees</b>		
10797	South O'Brien CSD	8,531.45
<b>Special Ed Tuition Fees</b>		
30731	Storm Lake High School	41,256.52
<b>Diesel &amp; Gasoline</b>		
<b>Diesel &amp; Gasoline</b>		
10361	Your FleetCard Program	1,727.45
<b>Fund Number 10</b>		
Checking Account ID 1	Fund Number 22	MANAGEMENT FUND
24-25 Natural Gas Program		
14693	Iowa Local Government Risk Pool	147,081.34
<b>Workers Compensation 7/1/2024-7/1/2025</b>		
14160	Risk Administration Services, Inc.	36,162.00
<b>Fund Number 22</b>		
Checking Account ID 1	Fund Number 71	SELF-INSURANCE FUND
Quaterly Federal Excise Tax		
12794	United States Treasury	612.00
<b>Fund Number 71</b>		
Checking Account ID 1		
Checking Account ID 2	Fund Number 33	Local Option Sales and Service Tax Fund
<b>Rubber Treads for Stairs</b>		
15148	Loews Carpet One	1,101.50
<b>Fund Number 33</b>		
Checking Account ID 2		
Checking Account ID 3	Fund Number 21	STUDENT ACTIVITY FUND
CMS Student Council - Plates		
Baseball Concessions		
Baseball Concessions		
Baseball Concessions		
Baseball Concessions		

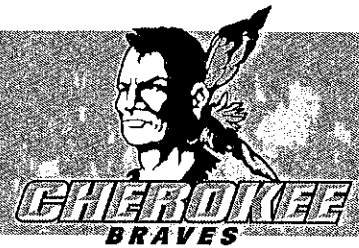
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User ID: ALG

Vendor Number	Vendor Name	Amount
Invoice Description		
Baseball Concessions		
10067	Fareway Stores, Inc.	838.49
7/8 F/JV/V softball vs MOC-FV		
15212	Fleming, LeAnn	180.00
Flowers for Senior Night		
Flowers for Senior Night		
11242	Hy-Vee Pharmacy	34.00
6/19 JVR baseball		
6/27 BB vs Storm Lake		
14784	Meyer, Teagan	240.00
7/8/24 Softball Official		
30706	PEDERSEN, LES	180.00
6/27/24 Baseball official		
14990	Sotebeer, Nate	150.00
Band & Choir Varsity Letters		
Band & Choir Varsity Letters		
15174	Varsity Athletic Apparel, INC	539.00
Fund Number 21		
Checking Account ID 3		
Checking Account ID 6	Fund Number 81	NON-EXPENDABLE TRUST FUNDS
Ruth Hayes Scholarship		
15216	Northwestern College & Julia DeVos	200.00
Fund Number 81		
Checking Account ID 6		

# **Cherokee Elementary School**

**August 2024** *Brian Christiansen, Principal*  
*Jen Burch, Instructional Coach*



## **DISTRICT GOAL 1** **COLLEGE & CAREER** **READINESS**

We are very excited to have teachers returning to the building and for students to start the 2024-2025 school year. We currently have 481 student enrolled PK-4 to start the school year. A big thank you to the front office staff for getting all of our families registered.

Our new teachers had their Orientation Days on August 15th and August 16th. We are excited to introduce two new teachers to our CES crew. Melissa Doellinger will be joining as a special education teacher. Breeana De Vos will be joining our CES crew as our K-4 Music instructor, as well as the 5th grade music instructor.

## **DISTRICT GOAL 2** **21ST CENTURY SKILLS**

**PROBLEM SOLVING,**  
**TEAM BUILDING &**  
**INTERPERSONAL SKILLS**

Students and families will have the opportunity to come to the school and meet their teachers during the week of August 19th. For students entering grades 2nd, 3rd, and 4th grade we will be having our come and go open house from 1:00-4:00 on August 22nd. This is a great opportunity for families to drop off their students supplies and meet their teachers. ECLC, TK, K, and 1st grade students have scheduled in-take appointments on August 23rd with ECLC continuing their in-take appointments on August 26th and August 27th.

Our CES teacher leaders met for our annual teacher leader retreat on August 14th. We reviewed our progress towards our 2023-2024 building goals and revised goals for the 2024-2025 school year to align with the school board goals. I am very excited and pleased with the goals we have set for ourselves this school year.

## **DISTRICT GOAL 3** **COMMUNICATION &** **POSITIVE** **RELATIONSHIPS**

Our administration attended School Administrators of Iowa conference in early August. There were many great sessions to attend and great opportunities for networking with other principals from around the state.

I would like to give a big thank you to our custodial crew and grounds crew for all of their hard work over the summer to get the building ready for the school year. The school and grounds look amazing and are ready to welcome students back on the 23rd.



# Cherokee Middle School

August 2024

Krista Miller, Principal  
Linda Ducommun, Instructional Coach



## DISTRICT GOAL 1 COLLEGE & CAREER READINESS

## DISTRICT GOAL 2 21ST CENTURY SKILLS PROBLEM SOLVING, TEAM BUILDING & INTERPERSONAL SKILLS

## DISTRICT GOAL 3 COMMUNICATION & POSITIVE RELATIONSHIPS

We are looking forward to starting the 2024-2025 school year. We currently have 11 new students enrolled in CMS for this school year. We welcome several new staff to our building this year. Kaitlyn Hoelscher will be our 5-8 art teacher, Jennifer Cook will be our 6th grade Language Arts teacher and Streeter Johnson will be our 5-8 interventionist for math and reading. Ami Burch will be a Special Education teacher and Nancy Ruhland will be our therapeutic classroom teacher. We also have Emily Kreber, Shannon Cates, Morgan Lester and Brandy Taggart joining our team as paraeducators. We are excited to have them join our staff.

The administrative team attended a High Reliability Schools conference in Cedar Rapids in July. We were able to attend many great speakers and excited to be able to implement what we learned this school year!

The administrative team also attended the SAI conference in early August. There were many great sessions that we were able to attend. I was excited to bring back some of this to my BLT team already and make some things our own!

We had a BLT work day to go over some big items in preparation for the new school year. The session was very productive and we are very excited to get the year started!

We met at the teacher leader retreat and reviewed our building goals and making sure they align with the school board goals. We continually have these in the back of our minds as we teach and interact with our students everyday.

We are excited to welcome our incoming 5th graders this week at orientation as well as all students at our open house on Thursday!

The building looks amazing! We moved around several spaces over the summer and our therapeutic classroom is coming together! Thank you to our custodians for their work this summer and making sure our projects were complete!

# Cherokee Washington High School

August 2024 Matt Malausky, Principal

Natalie Barkley, Instructional Coach



## DISTRICT GOAL 1

COLLEGE & CAREER  
READINESS

The administration team attended two very informational and useful conferences at the end of July and the beginning of August. The High Reliability Schools by Marzano in Cedar Rapids was an intense conference. There were so many great speakers to listen to, it was hard picking which ones to go see. We often divided and conquered, which gave us a chance to reflect together daily as an administration team.

The SAI conference in Des Moines was also a great conference. It gave us a chance to network with other principals from around the state to see what challenges they are dealing with in their districts/buildings, and what they are doing to deal with these challenges. We were also able to see some very dynamic speakers on a variety of beneficial topics. We collaborated with one another daily and on the drive home, as to how we could incorporate some of these ideas into our buildings.

## DISTRICT GOAL 2

21ST CENTURY SKILLS

PROBLEM SOLVING,  
TEAM BUILDING &  
INTERPERSONAL SKILLS

Our high school is looking great! The new bleachers are all done on the gym floor, and it really makes our gym look sharp! The balcony flooring looks amazing too. After visiting with James Hodgdon, he informed me there was a snafu with the balcony bleachers. James went on to tell me the bleacher company will be back in early September to finish the job before we host any volleyball games. The rest of our interior and exterior of our buildings looks amazing, and we're ready to go for the upcoming school year! A big thank you to Mike, James and their crews for making this happen!

I spoke with Ms. Barnes, Coach Gunter, Coach Hoskinson, Coach Lugar, and Mr. Puettmann regarding their numbers for their extra curricular/co-curricular activities.

## DISTRICT GOAL 3

COMMUNICATION &  
POSITIVE  
RELATIONSHIPS

Ms. Barnes currently has 77 students in marching band, which is up by roughly 15 students from last year. Coach Gunter told me he's up three student athletes for this season compared to last season. Coach Hoskinson informed me he had 40+ student athletes consistently working out during the summer, but plans on seeing their numbers rise after the start of the school year, as they consistently have. Coach Lugar stated that she has 29 student athletes out for volleyball, along with four managers, which is also up by four students participating in volleyball in some way for the 2024/2025 school year. Mr. Puettmann raised his choir members from 54 to 64 for the upcoming school year.

It has been great visiting with the leaders of our year round co-curricular directors, as well as our fall sports programs coaches, and hearing about the numbers participating. I truly love seeing our students being involved, representing our school in each and every way possible that we provide.

We are looking forward to getting the teachers back into the building, as well as the students, and have a positive start to the 2024/2025 school year!



Superintendent Report  
August, 2024

Board/District Goal #1: To support and expand career opportunities with local entities, in addition to college readiness, by prioritizing/allocating resources.

- Admin attended the SAI Administrator Conference last week. This was a great opportunity for us to learn and network with other administrators from across the state. There were numerous presentations that provided information and practices that we may be able to bring back to our district.
- Summer projects are humming along as indicated in Mike and Jamie's report. We did run into a bit of a setback with the bleachers on the mezzanine. The mezzanine walls are not square so they have to do a slight modification. They are hoping to have that done the first week of September. The air handler units are set to arrive August 20. Work on that should begin shortly after.
- We were informed at the end of July that Bruce Dagel resigned from Central Insure. He will continue to serve the coaches and student-athletes of Cherokee County through the Fellowship of Christian Athletes ministry. We want to thank Bruce for the service he provided our district during his time at Central Insure and wish him the best of luck in the future.

Board/District Goal #2: To develop problem solving skills, interpersonal skills, and team building skills for all students, while increasing implementation/alignment of Iowa Common Core, by prioritizing/allocating resources.

- Admin team did attend the Marzano High Reliability School Conference in late July. This will be the focus for professional development not just this year, but years to come.
- We had orientation for new teachers on Thursday and Friday. This is an opportunity for the building principals and instructional coaches to provide building and district specific information and to answer any questions the individuals may have. They also meet with Joyce to complete new employee paperwork. The district provides lunch for the, a gift certificate to Design 360 for some Braves apparel, as well as a quick tour of the community. They are allowed to work in their rooms during the afternoon and all day on Friday. This is also a time when they meet their mentor.
- Beginning of the year PD for staff - August 19, 20, 21, & 22.
- August 20 PD for staff will focus on Active Shooter training, Stop the Bleed, CPR/AED, as well as a presentation from Public Health. Thank you to Sergeant Gannon for his work on organizing and facilitating this informational day.

Board/District Goal #3: Improve communication between all stakeholders in the district that will promote an atmosphere that encourages positive relationships.

- As Rachel mentioned in her report, we are now allowed a 2-mile radius outside of our district lines to pick up students who open enroll into our district. We will have additional stops including a stop in Meriden as it does fall into that halo.
- In past years we have contracted with the AEA to have a half-time social worker. That social worker, Kathy Jochims, split her time between Cherokee and Ridge View. She will be doing the same thing this year, however, it will not be through the AEA. Ridge View and Cherokee will pay her directly to continue the services that she provided our



students in the past. This will allow us to continue to offer mental health services to our students through Kathy, Seasons, and our school counselors.

- Friday, August 23 - First Day of School for Students

### **Technology Update**

- **IT Director, Dan Bringle**
  - Good times in the IT department. All Chromebooks are ready for the students, and Mac's are ready for the teachers. Summer projects are on time and we are anticipating another smooth start to school. This last month we did a sweep in all rooms in the district. Equipment and filters are clean and ready! We are looking forward to another great year!

### **Nursing, Nutrition & Transportation Update**

- **Director of Nursing, Rachel Doeden**
  - Lots of things are happening in the health department world to prepare for the school year. Between getting sports physicals onto Bound, start of the year health records rolling in, CMS office updates, new students, a new nurse, and safety training planning it's been a little hectic. Thank you to Krista Miller for pushing for the sink addition to the CMS health office and to Tom for giving us the final green light!
- **Food Service Director, Cara Jacobson**
  - I am pleased to announce that we will be offering FREE breakfast this year at CCSD. It did help keep the numbers of children eating breakfast at 250-300 a day.
  - The food service department will also be absorbing the .40 cents per meal for reduced students again this year daily, so they will also be FREE!! The cost for a student that does not qualify for Free lunches will be, once again, only \$2.35.
  - I did have one very part time employee step down, and I recently hired Jordan Murphy that will be working two-three days a week, a shared position with another part time employee. Otherwise my staff is all returning again this year.
  - Mike Fiedler reported to me that the water issue that has been ongoing at the elementary school was addressed again.
  - I have two employees taking their Servsafe this week, so I will have 1-2 that will be licensed at each school.
  - Looking forward to the new year!!
- **Transportation Director, Rachel Mallory**
  - Convention was informational.
  - Been working on routes and trying how best to service the new 2 mile buffer.

### **Activities, Building, Grounds, & Capital Projects Update**

- **Maintenance Director, Mike Fiedler & Grounds Director, Jamie Hodgdon**
  - Below is a list of summer projects that are done or will be done by the time of the board meeting:
    - Parking lot expansion will be poured on Friday
    - Football field bathrooms and concession stand are completed

- Concession stand in the high school is almost complete. Waiting on appliances
- Gym is done except for upper deck
- Bathrooms at the high school and in the Armory are complete
- Painting of three hallways at the HS has been done
- Therapeutic classroom and mentoring room at the MS are completed
- Roof repairs are done.
- There were lots of plumbing, HVAC, and electrical updates, repairs and improvements completed over the summer
- The E-Sports room in the armory has been completed with paint, carpet, additional outlets, and counters
- Mike and Jamie have been very busy this summer with projects. Work on the gym HVAC units should start at the end of this month. The classroom units in the north hallway of CWHHS should start around then as well.
- **Activities Director, Jason Spooner**
  - Fall practices started on Aug 12, Fall sports parent meetings will be on Tuesday Aug 13, Volleyball scrimmage is in Cherokee on Aug 20 with 5 teams, Football scrimmage is in Cherokee on Aug 23 vs Gehlen at 6pm, First home XC meet is on Aug 29.

## COMMUNITY USE OF SCHOOL DISTRICT FACILITIES & EQUIPMENT INDEMNITY AND LIABILITY INSURANCE AGREEMENT

### Parties to this Agreement:

Cherokee Community School District (CCSD) and \_\_\_\_\_  
herein known as \_\_\_\_\_.

### Preamble:

Both parties acknowledge and agree that CCSD and \_\_\_\_\_ are entering into an agreement in which the CCSD will provide certain facilities, to included but not limited to: premises and buildings scheduled for use from \_\_\_\_\_ and concluding on \_\_\_\_\_ for no fee.

### Mutual Indemnity Provisions:

\_\_\_\_\_ agrees and will to the fullest extent permitted by law; hold harmless, protect, save, defend and indemnify CCSD, et al; their employees, agents, volunteers, representatives and students from all loss, all claims, all demands, all injury, all costs, all attorney fees, inclusive of all causes of action and liabilities of every kind, whatsoever, arising out of or in the course of the agreed facilities or services use except for the sole negligence of the CCSD.

CCSD agrees and will to the fullest extent permitted by law; hold harmless, protect, save, defend and indemnify \_\_\_\_\_, et al; their employees, agents, representatives and volunteers from all loss, all claims, all demands, all injury, all costs, all attorney fees, inclusive of all causes of action and liabilities of every kind, whatsoever, arising out of or in the course of the agreed facilities or services use except for the sole negligence of \_\_\_\_\_.

This protection, defense and indemnity shall extend to claims occurring after this agreement is terminated and facilities or services use has been completed as well as while it is in force for those operations, acts, omissions and actions subject to this agreement. The protection, defense and indemnity shall apply regardless of any active and/or passive negligent act or omission of either CCSD or \_\_\_\_\_, their employees, agents, volunteers and/or representatives. The protection, defense and indemnity set forth in these provisions shall not be limited by any contractual insurance requirement, provision or definition or by any other provision of this agreement unless so noted.

### First Aid Assistance and Emergency Medical Care

\_\_\_\_\_ releases CCSD from liability which may arise as a result of any first aid treatment, first aid service, first aid assistance or any emergency medical care provided by \_\_\_\_\_ in connection with use of the CCSD's facilities or services.

**Facilities Agreement Continued:**

It is further mutually agreed:

1. CCSD & \_\_\_\_\_ shall not violate any city, county, state or federal law and/or regulations in or about the CCSD premises;
2. \_\_\_\_\_ accepts the responsibility of providing a safe environment inclusive of safe equipment and activities in the use of all facilities and all activities;
3. CCSD & \_\_\_\_\_ shall not assign this agreement without the written consent of both parties;
4. \_\_\_\_\_ shall provide evidence of insurance coverage to include:
  - Standard Acord Certificate;
  - Commercial General Liability with limits not less than \$1,000,000;
  - Premises Medical with limits not less than \$5,000;
  - Automobile Liability with limits not less than \$1,000,000;
  - Workers' Compensation with coverage "B" limits not less than \$500,000;
  - Molestation (sexual or otherwise) with limits not less than \$1,000,000.
5. Photography, video or any media that reproduces an image of minors is expressly prohibited without the express written consent of CCSD;
6. This agreement may be terminated at any time by either party by giving the other party 30-days prior written notice;
7. The agreement is the product of joint negotiation and drafting. No provision herein will be construed against either party on the basis that either party drafted the language for their exclusive benefit.

\_\_\_\_\_  
Cherokee Community School District

Date: \_\_\_\_\_

\_\_\_\_\_  
Date: \_\_\_\_\_

Approved \_\_\_\_\_

Reviewed 6/20/16, 6/18/18, 5/17/21 Revised \_\_\_\_\_

## **USE OF FACILITIES FORMS, FEE SCHEDULE, AND SUPERVISOR**

### **Building Use Policy – Administrative Rules**

Mission Statement: It is the goal of the Cherokee Community School District to make school buildings, sites, and equipment available to the community when they are used to promote cultural, educational, civic, community, or recreational purposes.

### **USER GROUP CLASSIFICATION GROUPS**

The classification of the group or organization is determined by its status and activity. The following classification criteria, listed in priority order below, should be followed for the use of all facilities.

#### **Class 1: School Related Activities**

All activities directly related to school such as music events, athletic events, school productions, activity gatherings, staff meetings, etc.

#### **Class 2: Public Agencies**

Activities sponsored by municipal parks and recreation departments, human services, county, state and federal meetings, elections and activities. A charge will be assessed to the sponsoring group for a trained facility supervisor if one is needed.

#### **Class 3: Youth organizations**

District nonprofit, tax exempt, nonreligious, chartered youth groups sponsoring youth activities during their regular program season or year (Boy Scouts, Girl Scouts, 4-H). A charge will be assessed to the sponsoring group for a trained facility supervisor if one is needed.

Organized youth sports not open to all who wish to participate, adult league sports, and instructional classes sponsored by public agencies for which the participant pays a fee shall be a Class 6 activity.

#### **Class 4: Nonprofit, private, Civic and Service Groups**

District nonprofit groups will be considered as groups whose activities are open to the public when no admission is charged, or if a charge is made, the net proceeds go entirely to charitable or district purposes. For purposes of determining nonprofit organizations, a tax exempt identification number may be required. A charge will be assessed to the sponsoring group for a trained facility supervisor if one is needed.

#### **Class 5: Nonprofit Group Offering Educational and Recreational Activities**

Youth camps, if no salary is paid to camp staff and the cost of the camp is only to cover actual expenses. If the camp does not meet these criteria, it will be considered profit-making (Class 6). Church youth and family recreational activities, (excluding church services and religious activities) if no salary is paid to activity staff and a charge for the activity only cover actual expenses. If the activity does not meet these criteria, it will be classified as Class 6. A charge will be assessed to the sponsoring group for a trained facility supervisor if one is needed.

## **Class 6: Private Interest or Profit-Making Groups and Organizations**

Out-of-district youth or adult groups, private interest groups, profit making activities, church services religious classes and activities, and private parties. The user will be assessed necessary charges for actual expenses and facility supervision personnel. A charge will be assessed to the sponsoring group for a trained facility supervisor if one is needed.

The following fee schedule shall apply for facility use:

### **Class 1: No Charge**

### **Class 2, Class 3, Class 4, Class 5**

Rental of gym, auditorium, commons, classrooms:

\*Cost of one trained supervisor       \$25/hour

\*\*Rental of kitchens:

With 1 cook – weeknights \$25/hour

With 1 cook – Weekends & Holidays \$30/hour

Hours begin as soon as the school supervisor arrives and continues until that person leaves following completion of the activity.

### **Class 6:**

Rental of gym, auditorium, commons, classrooms, baseball and softball fields:

\*Cost of one trained supervision       \$25/hour

Utility Fee                               \$10/hour

\*\*Rental of kitchens:

With 1 cook – weeknights \$25/hour

With 1 cook – Weekends & Holidays \$30/hour

\*\*\* Use of Kenny Bern Ball Field

- \$300 up to 4 hours, additional \$300 over 4 hours (Double Headers are \$600)
- Personnel Charges:
- Trained Supervisor \$25 per hour
- Custodian: \$35 per hour (amount includes overtime, IPERS, and taxes)
- Building/Event Supervisor: \$35 per hour (amount includes IPERS and taxes)
- Note: At least one staff person must be on duty for all facility rental events
- Facility must be left in the same condition as it was found, if not, charges for custodial time for clean up will be charged.
- Hours begin as soon as the school supervisor arrives and continues until that person leaves following completion of the activity.

USE OF SCHOOL DISTRICT FACILITIES REGULATION

1. There shall be no alcoholic beverages brought to or consumed in the buildings or on the grounds.
2. There shall be no smoking in school facilities
3. A custodian or employee must be present while the facility is being used.
4. After a school building has been used by an outside group, cleaning will be done by employees assisted by a committee from the outside group. Fees for such work will be charged to the group as part of the rental fee charged for the use of the building.

Approved\_\_\_\_\_

Reviewed 6/18/18, 5/17/21, 8/19/24 Revised\_\_\_\_\_

\_\_\_\_\_

TOBACCO/NICOTINE-FREE ENVIRONMENT

Tobacco and nicotine use is prohibited on school district facilities and grounds, including school vehicles. This requirement extends to students, employee and visitors. This policy applies at all times, including school sponsored and non-school-sponsored events. Persons failing to abide by this request are to extinguish their smoking material, dispose of the tobacco, nicotine or other product or leave the school district premises immediately. It is the responsibility of the administration to enforce this policy.

Legal Reference: 20 U.S.C. 608  
Iowa Code §§ 142D; 279.8, .9; 297.

Cross Reference: 903.4 Public Conduct on School Premises  
905.1 Community Use of School District Buildings & Sites & Equipment

Approved \_\_\_\_\_ Reviewed 1/18/2016, 6/18/18, 5/17/21, 8/19/24 Revised 3/24/2014



LEGAL STATUS OF THE SCHOOL DISTRICT

Iowa law authorizes the creation of a Common Schools System. As part of this Common Schools System, this school district is a school corporation created and organized under Iowa law. This school district is known as the Cherokee Community School District.

This school corporation is located in Cherokee County, and its affairs are conducted by elected school officials, the Cherokee Community School District Board of Directors. This school corporation has exclusive jurisdiction over school matters in the territory of the school district.

Legal Reference: Iowa Code §§ 274.1, .2, .6, .7; 278.1(9); 279.8; 594A (2009).

Cross Reference: 200 Legal Status of the Board of Directors

Approved 3/18/1996 Reviewed 1/18/2016, 7/16/18, 7/21/21, 8/19/24 Revised \_\_\_\_\_

## EDUCATIONAL PHILOSOPHY OF THE SCHOOL DISTRICT

As a school corporation of Iowa, the Cherokee Community School District, acting through its board of directors, is dedicated to promoting an equal opportunity for a quality public education to its students. The board's ability may be limited by the school district's ability and willingness to furnish financial support in cooperation with student's parents and school district community. The board is also dedicated to providing the opportunity to develop a healthy social, intellectual, emotional, and physical self-concept in a learning environment that provides guidance to, and encourages critical thinking in, the students for a lifetime.

The board endeavors, through the dedication of the school district's resources, to encourage students, who come to the school district from a variety of backgrounds, to look forward to the time when they will have jobs, homes, families, places in the school district community, and attain recognition as individuals. In order to achieve this goal, the board will seek qualified employees dedicated to development of their professional skills for the betterment of the education program and for the expertise for educational productivity.

Instruction and curriculum are the key elements of a public education. Critical thinking and problem solving skills that will assist the students' preparation for life is instructed as part of a sequentially coordinated curriculum. The school district strives to prepare students for employment, to discover and nurture creative talent and to prepare them to meet and cope with social change in an atmosphere conducive to learning.

The support and involvement of the home and the school district community are essential to achieve educational excellence in the school district. The school district strives to maintain an active relationship with the home and the school district community to create within the students an awareness of dignity and worth of the individual, civic responsibility and respect for authority.

Legal Reference: Iowa Code §§ 256.11 (2009).

Cross Reference:	102	Equal Educational Opportunity
	103	Long-Range Needs Assessment
	209	Board of Directors' Management Procedures
	600	Goals and Objectives of the Education Program
	602	Curriculum Development

Approved 3/18/1996 Reviewed 1/18/2016, 7/16/18, 7/21/21, 8/19/24 Revised \_\_\_\_\_

## EQUAL EDUCATIONAL OPPORTUNITY

It is the goal of the board to develop a healthy social, intellectual, emotional, and physical self-concept in the student enrolled in the school district. Each student attending school will have the opportunity to use its education program and services as a means for self-improvement and individual growth. In so doing, the students are expected to conduct themselves in a manner that assures each student the same educational opportunity.

The Cherokee Community School District does not discriminate on the basis of race, color, national origin, sex, disability, religion, creed, age (for employment), marital status (for programs), sexual orientation, gender identity and socioeconomic status (for programs) in its educational programs and its employment practices. The belief in equal educational opportunity serves as a guide for the board and employees in making decisions relating to school district facilities, employment, selection of educational materials, equipment, curriculum, and regulations affecting students. There is a grievance procedure for processing complaints of discrimination. If you have questions or a grievance related to this policy please contact the Superintendent, 600 West Bluff Street, Cherokee, Iowa 51012, or call 712-225-6767.

Board policies, rules, and regulations affect students while they are on school district property or on property within the jurisdiction of the school district; while on school owned and/or operated school or chartered vehicles; while attending or engaged in school activities; and while away from school grounds if misconduct will directly affect the good order, efficient management and welfare of the school district.

The board requires all persons, agencies, vendors, contractors and other persons and organizations doing business with or performing services for the school district to subscribe to all applicable federal and state laws, executive orders, rules and regulations pertaining to contract compliance and equal opportunity.

Inquiries by student regarding compliance with equal educational opportunity and affirmative action laws and policies, including but not limited to complaints of discrimination are directed to the Affirmative Action Coordinator by wiring to the Affirmative Action Coordinator, Cherokee Community School District, Cherokee, Iowa 51012; or by telephoning 712-225-6767.

Inquired by student regarding compliance with equal educational opportunity and affirmative action laws and policies, including but not limited to complaints of discrimination, may also be directed in writing to the Director of Region VII office of Civil Rights, U.S. Department of education, John C. Kluczynski Federal Building, 230 S. Dearborn St., 37<sup>th</sup> Floor, Chicago, IL, 60604 (3120-730-1560, fax (312)-730-1576 [OCR.Chicago@3d.gov](mailto:OCR.Chicago@3d.gov), the Iowa Civil Rights Commissioner, <https://icrc.iowa.gov>, (515)-281-4121 or the Iowa Dept. of Education, Grimes State Office Bldg., Des Moines, IA 50319. (515)-281-5294. This inquiry or complaint to the federal or state office may be done instead of, or in addition to, an inquiry or complaint at the local level.

Legal Reference:	20 U.S.C. §§ 1221 <i>et seq.</i>
	20 U.S.C. §§ 1681 <i>et seq.</i>
	20 U.S.C. §§ 1701 <i>et seq.</i>
	29 U.S.C. § 206 <i>et seq.</i>
	29 U.S.C. § 794
	42 U.S.C. §§ 2000d and 2000e.
	42 U.S.C. §§ 12101 <i>et seq.</i>
	34 C.F.R. Pt. 100.

34 C.F.R. Pt. 104.  
Iowa Code §§ 216.6; 216.9; 256.11; 280.3.  
281 I.A.C. 12.

Cross Reference:      101      Educational Philosophy of the School District  
                             401.1    Equal Employment Opportunity  
                             500      Objectives for Equal Educational Opportunities for Students  
                             506.1    Student Records

Approved \_\_\_\_\_

Reviewed 6/20/16, 7/16/18, 7/21/21, 8/19/24 Revised \_\_\_\_\_

## ANNUAL NOTICE OF NONDISCRIMINATION

The Cherokee Community School District offers career and technical programs in the following areas of study:

Tech

Business Education

Family & Consumer Sciences

Industrial Arts

- Reference the Cherokee Washington High School Student Handbook for class offerings.

It is the policy of the Cherokee Community School District not to discriminate on the basis of race, color, national origin, sex, disability, religion, creed, age (for employment), marital status (for programs), sexual orientation, gender identity and socioeconomic status (for programs) in its educational programs and its employment practices. There is a grievance procedure for processing complaints of discrimination. If you have questions or a grievance related to this policy please contact the office of the superintendent, 600 West Bluff Street, Cherokee, Iowa 51012, 712-225-6767.

CONTINUOUS NOTICE OF NONDISCRIMINATION

It is the policy of the Cherokee Community School District not to discriminate on the basis of race, color, national origin, sex, disability, religion, creed, age (for employment), marital status (for programs), sexual orientation, gender identity and socioeconomic status (for programs) in its educational programs and its employment practices. There is a grievance procedure for processing complaints of discrimination. If you have questions or a grievance related to this policy please contact the office of the superintendent, 600 West Bluff Street, Cherokee, Iowa 51012, 712-225-6767.

## RESPONSIBLE TECHNOLOGY USE AND SOCIAL NETWORKING

Computers, electronic devices and other technology are powerful and valuable education and research tools and, as such, are an important part of the instructional program. In addition, the school district depends upon technology as an integral part of administering and managing the schools' resources, including the compilation of data and recordkeeping for personnel, students, finances, supplies and materials. This policy outlines the board's expectations in regard to these different aspects of the school district's technology resources. Students, staff and volunteers must conduct themselves in a manner that does not disrupt the educational process and failure to do so may result in discipline, up to and including student discipline under all relevant district policies and discharge for employees.

### **General Provisions**

The superintendent is responsible for designating the IT Director who will oversee the use of school district technology resources. The IT Director will prepare in-service programs for the training and development of school district staff and relevant volunteers in technology skills, appropriate use of district technology and for the incorporation of technology use in subject areas.

The superintendent, working with appropriate staff, shall establish regulations governing the use and security of the school district's technology resources. The school district will make every reasonable effort to maintain the security of the district networks and devices. All users of the school district's technology resources, including students, staff and volunteers, shall comply with this policy and regulation, as well as others impacting the use of school equipment and facilities. Failure to comply may result in disciplinary action, up to and including discharge or expulsion, as well as suspension and/or revocation of technology access privileges.

Usage of the school district's technology resources is a privilege, not a right, and that use entails responsibility. District-owned technology and district-maintained Internet-based collaboration software social media and e-mail accounts are the property of the school district. Therefore, users of the school district's network must not expect, nor does the school district guarantee, privacy for use of the school district's network websites visited. The school district reserves the right to access and view any material stored on school district equipment, within district-owned software or any material used in conjunction with the school district's network.

The superintendent, working with the appropriate staff, shall establish procedures governing management of technology records in order to exercise appropriate control over technology records, including financial, personnel and student information. The procedures will address at a minimum:

- passwords,
- system administration,
- separation of duties,
- remote access,
- data back-up (including archiving of e-mail),
- record retention, and
- disaster recovery plans.

### **Social Networking or Other External Web Sites**

For purposes of this policy, any website, other than the school district website or school-school district sanctioned websites, are considered external websites. Employees and volunteers shall not post confidential or proprietary information, including photographic images, about the school district, its employees, students, agents or others on any external website without prior written consent of the superintendent. Employees and volunteers shall adhere to all applicable privacy and confidentiality policies adopted by the school district when on external websites. Employees, students and volunteers shall not use the school district logos, images, iconography, etc. on external websites unless authorized in advance by school administration. Employees shall not use school district time or property on external sites that are not in direct relation to the employee's job duties. Employees, students and volunteers need to realize that the internet is not a closed system and anything posted on an external site may be viewed by others. Employees, students and volunteers who don't want school administrators to know their personal information, should refrain from sharing it on the internet. Employees and volunteers should not connect with students via external websites without consent of the building level administrator.

Employees and volunteers who wish to connect with students through an Internet-based software application that is not District-approved must first obtain the prior written consent of the building administrator. At all times, no less than two licensed employees must have access to all accounts and interactions on the software application. Employees and volunteers who would like to start a social media site for school district-sanctioned activities should obtain prior written consent from the superintendent.

It is the responsibility of the superintendent to develop administrative regulations implementing this policy.

Legal Reference: Iowa Code § 279.8.  
282 I.A.C. 25, 26.

I.C. Iowa Code	Description
Iowa Code § 279.8	<u>Directors - General Rules - Bonds of Employees</u>
I.A.C. Iowa Administrative Code	Description
282 I.A.C. 25	<u>Educational Examiners - Code of Professional Conduct</u>
282 I.A.C. 26	<u>Educational Examiners - Code of Rights and Responsibilities</u>
Code	Description
104	<u>Anti-Bullying/Harassment Policy</u>



## RESPONSIBLE TECHNOLOGY USE & SOCIAL NETWORKING – REGULATION

### General

The following rules and regulations govern the use of the school district's network systems, employee access to the internet, and management of digital records:

- Employees will be issued a school district e-mail account. Passwords must be changed periodically.
- Each individual in whose name an access account is issued is responsible at all times for its proper use.
- Employees are expected to review their e-mail regularly and shall reply promptly to inquiries with information that the employee can reasonably be expected to provide.
- Communications with parents and/or students must be made on a school district computer, unless in the case of an emergency.
- Employees may access the internet for education-related and/or work-related activities.
- Employees shall refrain from using technology resources for personal use, including access to social networking sites.
- Use of the school district technology and school e-mail address is a public record. Employees cannot have an expectation of privacy in the use of the school district's network and technology.
- Use of technology resources in ways that violate the acceptable use and conduct regulation, outlined below, will be subject to discipline, up to and including discharge.
- Use of the school district's network is a privilege, not a right. Inappropriate use may result in the suspension or revocation of that privilege.
- Off-site access to the school district network will be determined by the superintendent in conjunction with appropriate personnel.
- All network users are expected to abide by the generally accepted rules of network etiquette. This includes being polite and using only appropriate language. Abusive language, vulgarities and swear words are all inappropriate.
- Network users identifying a security problem on the school district's network must notify appropriate staff. Any network user identified as a security risk or having a history of violations of school district technology use guidelines may be denied access to the school district's network.
- Employees are representatives of the district at all times and must model appropriate character, both on and off the worksite. This applies to material posted with personal devices and on personal websites and/or social media accounts. Posted messages or pictures which diminish the professionalism or discredit the capacity to maintain respect of students and parents may result in disciplinary action up to and including termination if the content posted is found to be disruptive to the educational environment and adversely impacts the employee's ability to effectively serve as a role model or perform his/her job duties for the district. The type of material that would affect an employee's ability to serve as an appropriate role model includes, but is not limited to, text or depictions involving hate speech, nudity, obscenity, vulgarity or sexually explicit content. Employee communications with students should be limited as appropriate. If there is any uncertainty, employees should consult their building administrator.

### **Prohibited Activity and Uses**

The following is a list of prohibited activity for all employees concerning use of the school district's network. Any violation of these prohibitions may result in discipline, up to and including discharge, or other appropriate penalty, including suspension or revocation of a user's access to the network.

- Using the network for commercial activity, including advertising, or personal gain.
- Infringing on any copyrights or other intellectual property rights, including copying, installing, receiving, transmitting or making available any copyrighted software on the school district network. *See Policy 605.07, Use of Information Resources* for more information.
- Using the network to receive, transmit or make available to others obscene, offensive, or sexually explicit material
- Using the network to receive, transmit or make available to others messages that are racist, sexist, and abusive or harassing to others.
- Use of another's account or password.
- Attempting to read, delete, copy or modify the electronic mail (e-mail) of other system users.
- Forging or attempting to forge e-mail messages.
- Engaging in vandalism. Vandalism is defined as any malicious attempt to harm or destroy school district equipment or materials, data of another user of the school district's network or of any of the entities or other networks that are connected to the Internet. This includes, but is not limited to, creating and/or placing a virus on the network.
- Using the network to send anonymous messages or files.
- Revealing the personal address, telephone number or other personal information of oneself or another person.
- Intentionally disrupting network traffic or crashing the network and connected systems.
- Installing personal software or using personal technology on the school district's technology and/or network without the permission of the IT Director.
- Using the network in a fashion inconsistent with directions from teachers and other staff and generally accepted network etiquette.

### **Other Technology Issues**

Employees should contact students and their parents through the school district's technology or phone system unless in the case of an emergency or with prior consent of the principal. Employees should not release their cell phone number, personal e-mail address, etc. to students or their parents.

## EMPLOYEE USE OF CELL PHONES

The use of cell phones and other communication devices may be appropriate to provide for the effective and efficient operation of the school district and to help ensure safety and security of people and property while on school district property or engaged in school sponsored activities.

The Board authorizes the purchase and employee use of cell phones as deemed appropriate by the superintendent. School district owned cell phones shall be used for authorized school district business purposes, consistent with the school district's mission and goals.

Use of cell phones in violation of board policies, administrative regulations, and/or state/federal laws will result in discipline, up to and including dismissal, and referral to law enforcement officials, as appropriate.

The superintendent is directed to develop administrative regulations for the implementation of this policy, including a uniform and controlled system for identifying employee cell phone needs, monitoring use and reimbursement. Provisions may also be included for staff use of privately owned cell phone for authorized school district business.

Employees may possess and use cell phones during the school day as outlined in this policy and as provided in the administrative regulation developed by the superintendent. Employees should not use cell phones for personal business while on-duty, including staff development times, parent-teacher conferences, etc., except in the case of an emergency or during prep time or break/lunch times. Employees, except for bus drivers, see below, are prohibited from using cell phones while driving except in the case of an emergency and any such use must comply with applicable state and federal law and district policies and regulations.

Cell phones are not to be used for conversations involving confidential student or employee information. School district-provided cell phones devices are not to be loaned to others.

School bus drivers are prohibited from using any communication device while operating the bus except in the case of an emergency, or to call for assistance, after the vehicle has been stopped. Any such use must comply with applicable state and federal law and district policies and regulations.

Employees violating the policy will be subject to discipline, up to and including, discharge. It is the responsibility of the superintendent to develop administrative regulations regarding this policy.

Legal Reference: Internal Revenue Comment Notice, 2009-46,  
[http://www.irs.gov/irb/2009-23\\_IRB/ar07.html](http://www.irs.gov/irb/2009-23_IRB/ar07.html)  
Iowa Code §§ 279.8; 321.276.

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I.C. Iowa Code	Description
Iowa Code § 279.8	<u>Directors - General Rules - Bonds of Employees</u>
Iowa Code § 321.276	<u>Motor Vehicles - Electronic Devices/Driving</u>

## Membership Count Report Codes

KA = 4 Year Old Students

KB = Not Assigned

KC = 3 Year Old Students

KD = Transitional Kindergarten Students

EC - Preschool Special Education Students

8/15/24, 3:40 PM

Membership Count

Cherokee CSD

2023-2024

### Membership Count Report

From: 08/23/2023 - Wednesday to: 08/23/2023 - Wednesday

Day		KA	KB	KC	KD	EC	HK	KG	1	2	3	4	5	6	7	8	9	10	11	12	Total
08/23/2023	F	21	0	4	7	1	0	45	44	32	52	34	45	40	42	49	53	49	46	58	622
	M	17	0	10	4	3	0	40	39	43	48	50	52	49	41	45	51	45	40	38	615
	X	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Totals	38	0	14	11	4	0	85	83	75	100	84	97	89	83	94	104	94	86	96	1237

8/15/24, 3:40 PM

Membership Count

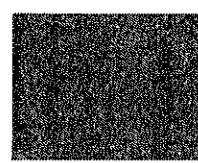
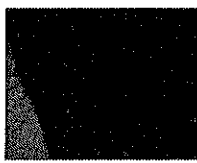
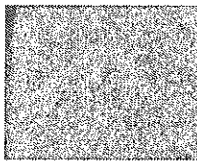
Cherokee CSD

2024-2025

### Membership Count Report

From: 08/23/2024 - Friday to: 08/23/2024 - Friday

Day		KA	KB	KC	KD	EC	HK	KG	1	2	3	4	5	6	7	8	9	10	11	12	Total
08/23/2024	F	11	0	7	10	1	0	36	46	38	34	49	34	43	38	40	49	51	45	45	577
	M	20	0	6	17	2	0	33	39	40	39	51	48	46	46	37	43	52	45	36	600
	X	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Totals	31	0	13	27	3	0	69	85	78	73	100	82	89	84	77	92	103	90	81	1177



## 2024 RSAI Legislative Priorities Approved at the Oct. 17 Annual Meeting

- ✂ **Adequate School Resources:** the increase in SSA provides resources for Iowa schools to deliver an educational experience for students that meets the expectations of Iowa parents, communities, employers and policymakers. **Iowa's school foundation formula must maintain balanced state and local resources, be predictable, minimally exceed inflation, allow schools to compete for labor, and assure adequate time for budget planning and staffing.**

What schools can deliver is dependent on the level of funding provided, which begins with the 2024-25 school year and requires a consistent and sustainable commitment:

- **World-Class Education:** an investment of at least 10% SSA (\$763 per pupil, or \$4.23 per day of 180 days of instruction) would position Iowa schools and AEAs to deliver a world-class education, lower class sizes, attract and retain qualified staff, increase and individualize internships and other workforce experiences for students, and provide programs to close achievement gaps. Iowa per pupil expenditures, ranked 29<sup>th</sup> in the nation in 2021, fall \$1,581 short of the national average (*source: NCES Finance Tables, May 2023*), which does not meet the standard of Iowa's pride in our foundation of education, as shown on the Iowa state quarter. The 10% investment would be a down payment in closing Iowa's lagging funding gap, unless other states commit even more to their students' education.
- **Sustain Current Status:** an investment of at least 5% (\$382 per pupil, or \$2.12 per day of 180 days of instruction) would position school districts and AEAs to maintain current status with Iowa's competitive economy, recovering *partially* from high inflation and increased student needs.
- **Continued Erosion:** an investment of 2.5% (\$191 per pupil, or \$1.06 per day of 180 days of instruction) will *partially* cover expected increased costs of the next fiscal year, including staff salaries and benefits, but will require schools and AEAs to scale back, provide part-time librarians, counselors and nurses, shift some classes to online learning, or take other actions to squeeze more out of the current system in order to set a salary sufficient to retain existing staff (teachers, bus drivers, custodians, paraprofessionals) and provide a rounded course offering and programs.

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- ✂ **Staff Shortages:** In addition to sufficient SSA, strategies to rebuild Iowa's education workforce must address two areas during an unprecedented staff shortage:

**Recruitment:** to rebuild the pipeline of interest into education, the Legislature, BOEE and DE must provide additional flexibility for school districts to provide hiring incentives, ongoing investment in CTE programs for high school students to study and experience work in education, provide resources for grow-your-own educators and appropriate certifications including expanded intern licenses, provide means-tested tuition assistance and minimize the economic costs of unpaid student teaching, provide more loan forgiveness, and change the culture of political speech to restore education to a respected profession.

**Retention:** to slow the out-migration of staff from schools to other professions or retirement, the Legislature, BOEE and DE must provide maximum flexibility to hire staff to deliver great instruction; use of the Management Fund for recruitment and retention incentives, flexibility to meet offer and teach requirements, opportunities for teaching expanded courses within existing and/or competency-based licensure, institute social studies and other content generalist credentials, define a shorter bona fide retirement period for schools to hire retirees, consider tax

incentives for teachers, increase state funding for teacher salary supplement, and maintain the commitment to resources for mentoring, training and supporting staff.

**Competitive and adequate compensation:** school funding primarily pays for quality staff and employees to provide a great education for students. In 2019-20, Iowa ranked 28<sup>th</sup> in the nation in average teacher pay (including TLC for teacher leaders at the high end) and starting teacher pay was ranked 38<sup>th</sup> (source: *Learning Policy Institute, Understanding Teacher Compensation State by State Analysis*).

In both the short and long term, legislation, policy, and public support provide improved compensation and benefit options for educators. They must also foster respect for the education profession, which is well deserved, to attract more Iowans into teaching and retain more teachers in Iowa. Only when we are able to do this will Iowa be able to have adequate numbers of quality individuals educating and supporting our children.

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**Public School Priority:** as Iowa public schools will always be the first choice of most Iowa families, they must be adequately funded and supported by the State.

- 1) Education Savings Accounts, as enacted by HF 68 in 2023, require further legislation to minimize the impact on public students and schools.
    - a. Public schools should be relieved of the mandate to reimburse private school parents or provide transportation for private schools.
    - b. Private school students returning to public school after the October enrollment count date should be funded timely (included in the enrollment count and budget for the next year or added to the class action requests for SBRC modified supplemental amount similar to on-time funding spending authority.)
    - c. ESA (and open enrollment) applications should be submitted and approved by an annual deadline to inform both public and private schools timely for staff and budget planning.
  - 2) ESAs should not be expanded to homeschool students or a weakened accreditation process expanded to more private schools.
  - 3) Equity of expectations and regulations should be applied consistently to both public and private schools under an ESA environment.
  - 4) Many rural school districts do not have a private school in their community today. In the future, the expansion of private online academies, the pressure for the State to support homeschooling and the profit motive to expand private schools without the corresponding costs of oversight and compliance will create lower economies of scale, compounding the challenge for small rural schools to survive rigorous State accreditation compliance.
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✱ **Opportunity Equity, Increasing Student Needs and Mental Health:** resources should be based on at-risk need, in addition to enrollment. All school boards should have the opportunity to access up to 5% dropout prevention funding. School districts should be granted spending authority for FRPL-waived fees. Iowa should study the impact of poverty on educational outcomes and best practices of other states in closing associated achievement gaps, leading toward a significant and urgent update to Iowa's School Foundation Formula in funding programs for Iowa's neediest students.

Investments in programs for at-risk students prepare them for full participation in the workforce, improve school safety for all students, minimize tax increases to remediate social costs later and improve outcomes for students and families. Students in rural areas are often distanced from services. Iowa must continue to address needed access to funded community mental

health services for children and the shortage of mental health professionals statewide. The State should provide resources for local districts to train school staff in mental health first aid and awareness and build community capacity to collaborate for a collective solution to the increasing mental health needs of children.

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- ✦ **Quality Preschool:** funding of quality statewide voluntary preschool for three and four-year-olds should be set at the 1.0 per pupil cost for full-time or prorated proportionally. The formula should include PK protections against budget and program impacts of preschool enrollment swings like they do for K-12 (budget guarantee/on-time spending authority). Full-day programming increases the opportunity for parent workforce participation, allows Iowa's limited childcare workforce capacity to focus on younger children, prevents later special education consequences, improves literacy and prepares students for learning. Although all students benefit from quality preschool, Iowa's low-income and non-English speaking students face barriers to half-day programs, making them even more at risk of lower long-term achievement.
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**Sharing Incentives/Efficiencies:** Whole Grade Sharing, Reorganization and Operational Sharing Incentives should be extended. The 21-student cap should be increased to allow access to new flexibility. Weightings should be sufficient to encourage and support sharing opportunities, with a 3-student weighting at a minimum per position. Reductions in weightings should be restored. The addition of new positions over the last few years, such as mental health counselors, work-based learning coordinators and school resource officers, demonstrates the value of continued sharing incentives for both efficiency and student opportunity. Some positions, such as those to address mental health or school safety, should be exempted from the cap.

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- ✦ **Local School Board Authority:** locally elected leaders closest to the community are in the best position to determine the interests of students, staff, district and stakeholders. District leaders need maximum flexibility to provide a great education to all students. The Legislature, the Executive Branch and the courts should follow Iowa Code 274.3 and liberally construe laws and regulations in deference to local control.
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**Formula Equity:** continue investments in formula equity, closing the state and district per pupil gap within ten years. Inequities in the formula, based on no longer relevant historical spending patterns over 40 years ago, must be corrected to support resources for all Iowa students.

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**Bond Issue Dates:** the restriction of bond elections to one annual date spikes the demand for providers, architects, bonders, and construction labor, while extending the time of completion, all increasing cost to taxpayers. Bond issues, like other ballot initiatives, should be approved by a simple majority of voters.

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**Area Education Agencies:** Iowa schools are critically reliant on Iowa's Area Education Agencies (AEAs), rural schools in particular, not only for special education services to students and training and support to staff, but also for instructional and media services. In many instances, if it wasn't for the AEAs, rural schools would not be able to find or afford specialists to meet student needs or assist staff with the curriculum and materials necessary for student learning. In addition, the economies of scale of the AEAs provide savings which schools would not otherwise be able to achieve. The AEAs also provide many needed services for schools, just to name a few: emergency support when a district loses a superintendent or school business official mid-year, virtual learning content, printing of materials at affordable fees, training when districts undertake new instructional math or literacy initiatives, crisis/emergency supports and mental health services, among many others. The Legislature should work closely with schools and AEAs in updating expectations and changing the funding or structure of AEA services, in order to fully understand the impact on students and schools before any changes are made that will negatively impact services to rural students, schools, and communities.

*(This priority added by RSAI Leadership Group on 11/8/2023 upon request from the Annual Meeting participants.)*

## SIAC Members 2023-2024

School Improvement Advisory Committee meeting to be held in the Cherokee Washington High School Library on Monday, October 16 at 4:30.

Addison Schubert	Bailey Mathews	Henry Lugar
Kyler Ducommun	Lydia Hart	Jozzlyn Inman
Marlin Stief	Mary Cowan	Edith Deubner
Bill & Angie Anderson	Neil Kruse	Grady Mizner-Funderman
Carey Ducommun	Ami Burch	Sophia Patterson
Adrie Ducommun	Deidra Doeden	Cali Erlandson
Jason & Amber Thorson	Claudia Comstock	Garrett Patterson
Julie Schubert	Stephanie Zarr	Gloria Yearicks
Eric Comstock	John & Amy Loughlin	Abby Glassmaker
Cassady Rider	Adrienne Kennedy	Noah Rapp
Susie Haselhoff	Amy Brunsting	Cameron Kohn
Barb Pruett	Jill Phillips	Jessica Busse
Rachel Lucas	Stacey Zwiefel	Shirish Bhakta
Jim Adamson	Matthew Royster	Chad Carey
Cheryl Ellis	Megan Pigott	Cherie Blaise
Laura Benson	Peggy Blood	Levi George
Katie Leonard	Karlee Fuller	Leah Graham
Cory Ege	Josh & Kristin Cedar	Gail Bauer

# DELEGATE ASSEMBLY & PRE-CONVENTION— WEDNESDAY, NOV. 20

## DELEGATE ASSEMBLY

### Rookie Delegate Orientation

8:15–8:45 a.m.

This **free** orientation will provide new delegates, or those wishing for a refresher, a brief overview of Delegate Assembly. Learn about the importance of setting a legislative platform and the role you play as the voice for your district. Attendees can also expect to learn about the voting and amendment processes and how to get the most out of their day. Join fellow delegates and IASB staff for this informational training! You **DO NOT** need to register for this orientation.

### Delegate Assembly & Annual Meeting

9 a.m.–Noon or until completion

Make your district's voice heard at the Delegate Assembly! Representatives from school boards across the state will vote to set the 2025 legislative platform that guides IASB's legislative work. Delegate Assembly is offered annually in conjunction with the IASB Annual Convention.

**Delegates! Signing up for an afternoon event in advance helps ensure you are guaranteed a seat in your favorite workshop.**

## PRE-CONVENTION WORKSHOPS

With the exception of the free Basics for Board Secretaries Workshop, the registration fee for Pre-Convention Workshops is \$110 for members and \$165 for non-members.

### Ready, Set, Govern! New Board Member Onboarding Workshop

9–11:30 a.m.

**CALLING ALL APPOINTED OR NEWLY ELECTED SCHOOL BOARD MEMBERS!** Take advantage of the Ready, Set, Govern! workshop at Convention, which will set you on the road to success. We will cover foundational elements of good governance, such as understanding the roles of the board, management roles of the superintendent and tips for fostering good communication to support an effective board-superintendent partnership.





## **Breaking Barriers—Using a Poverty-Informed Lens to Transform Education**

**9–11:30 a.m. OR 1–3:30 p.m. (repeat offerings)**

***Donna Beegle, Keynote Speaker & Poverty-Informed Leadership Expert***

Today, students born into poverty face incredible hurdles throughout their educational journey. But together, we can change that! School board members and education leaders play a crucial role in creating environments that deeply impact children and families living in poverty. Adopting a poverty-informed lens can transform school communities, creating an environment which uplifts and supports **ALL** students.

Join us for an eye-opening session where you'll participate in an interactive poverty simulation, which will challenge your beliefs, dispel pervasive myths, and uncover the real obstacles to educational success. You'll walk away with actionable, proven tools to remove poverty barriers and improve educational outcomes for all students. Don't miss this chance to revolutionize your approach and make a lasting impact on your students' lives!

Keynote speaker Donna Beegle grew up in generational poverty and dropped out of high school in ninth grade. Donna went from high school dropout to earning her doctorate, and brings 34 years of research and practical experience to the table. Co-facilitator Elia Hernandez-Moreno contributes extensive expertise in breaking the cycle of poverty and promoting college readiness. Elia will weave her insights on adding value to others' lives, and how to transform compassion fatigue into compassion satisfaction in this interactive workshop.



## **Generative AI & Education**

**9–11:30 a.m. OR 1–3:30 p.m. (repeat offerings)**

***Amanda Bickerstaff, AI for Education Co-Founder, Consultant & Speaker***

What is generative AI? How does it function? How quickly is it evolving? A strong understanding of AI is crucial to aligning its potential with your district's educational goals and priorities. Dive into the future of education with AI!

In this interactive, two-and-a-half-hour workshop, you'll work with leading expert Amanda Bickerstaff to build a foundation of generative AI basics, explore AI ethics, and examine the limitations and opportunities an AI policy can create in your district. You'll leave the workshop with practical tools and deep insights to ensure your AI policy truly reflects and serves your community's needs. Seize this opportunity to transform your approach and lead your district into an AI-driven future!

## **Basics for Board Secretaries**

**11 a.m.–Noon**

This **free** mini-workshop is designed to support newer board secretaries with practical tips on foundational basics such as meeting minutes, agendas and more. Connect with peers, get your questions answered and then deepen your learning by attending the afternoon Board Secretary Workshop. **This session offers SBO credit.**

# PRE-CONVENTION—WEDNESDAY, NOV. 20

## Board Secretary Workshop

1–3:30 p.m.

Our popular Board Secretary workshop is a staple in our Wednesday workshop lineup! With all new content, we'll once again shape an afternoon of interactive networking and learning focused on issues and questions most pressing to Iowa's PK–12 and AEA board secretaries. **This session offers SBO credit.**

## School Finance 101, 201 & 301

9–11:30 a.m. OR 1–3:30 p.m. (repeat offerings)

Newer board members will value School Finance 101's introduction and overview of basic school finance concepts and terminology. Board members with intermediate level knowledge will learn about authorized budgets, unspent balance and real-world data trends in School Finance 201. Attend School Finance 301 for an in-depth analysis of important concepts like cash/fund balance, spending authority, use of the School Budget Review Committee and more. **This session offers SBO credit.**

Buffet lunch from 11:30 a.m.–1 p.m. included with Pre-Convention workshops!

*\*Sponsor is an IASB Affiliated Program*

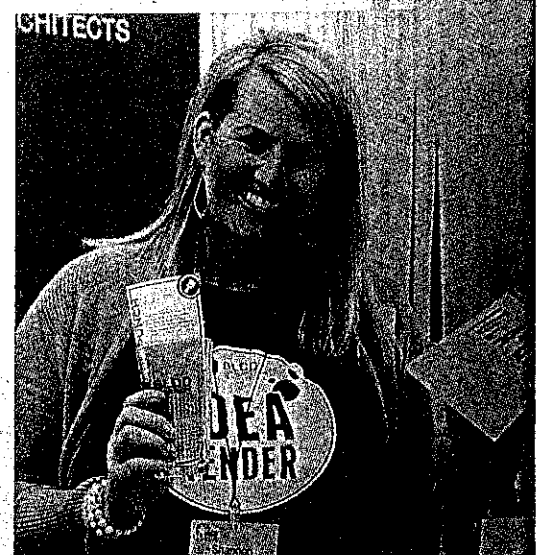
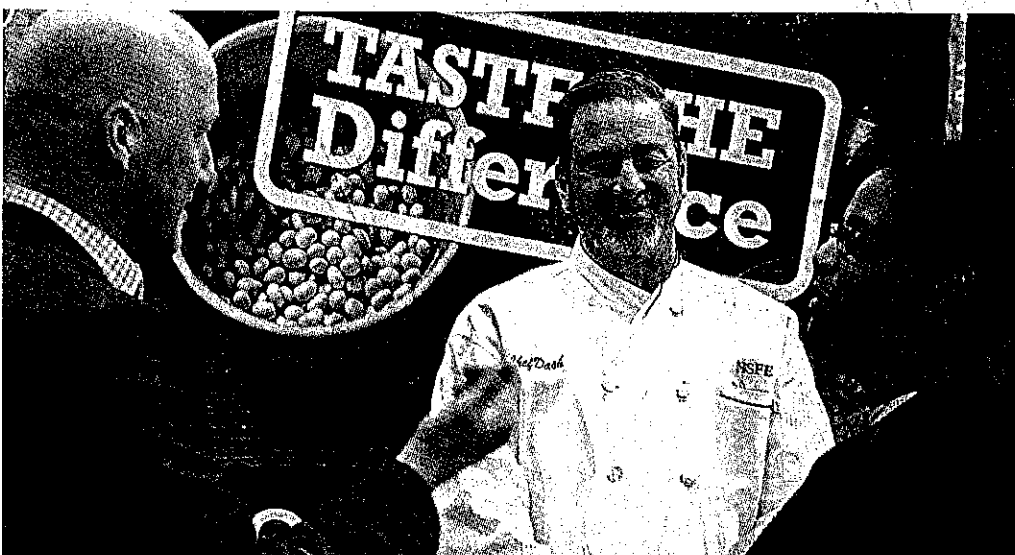
**Special thanks to Frontline Analytics\* for sponsoring the morning and afternoon school finance workshops.**

## MEMBER-VENDOR SOCIAL

3:30–5 p.m.

Take advantage of this opportunity to visit one-on-one with more than 150 vendors at this annual favorite. Enjoy free giveaways and complimentary refreshments while you learn about their products and services.

**Special thanks to Jester Insurance Services\*, CMBA Architects and Mid-America Sports Construction for sponsoring the Member-Vendor Social.**



# CONVENTION—THURSDAY, NOV. 21

## GENERAL SESSIONS



### **If You Can't Say Something Nice, What DO You Say?**

**Opening General Session—8 a.m.**

***Sarita Maybin, Communication Expert & Author—Practical Solutions for Working Together Better***

We've all been told, "If you can't say something nice, don't say anything at all." Yet, navigating difficult conversations while preserving relationships can be tough. In her lively keynote, communication expert Sarita Maybin will offer practical strategies and positive techniques to navigate tough conversations at the board table with tact and respect. Kick off the 79th IASB Annual Convention by learning to transform uncomfortable conversations into constructive communication! You'll leave with new tools to assess when it's time to confront challenges head-on to help your board team build and maintain positive, constructive relationships at the board table, and with your community.

**Special thanks to DLR Group for sponsoring the Opening General Session.**



### **Changing Lives for Iowa's Students Impacted by Poverty**

**Second General Session & Luncheon—Noon**

***Donna Beegle, Poverty-Informed Leadership Expert***

Statistics show that Iowa's students living in poverty are the least likely to gain an education—what if your actions as a leader could change that? Students experiencing poverty face significant barriers to education, making it imperative for school board members and education leaders to be well-informed on how our decisions impact students in poverty. In her compelling keynote, Donna Beegle will dive into the impact of poverty on students' education and why poverty-informed Iowa school board members are more important than ever to break barriers for the one in five students struggling with basic needs. Don't miss out on this incredible opportunity to lunch and learn during the second general session—you'll leave inspired and empowered to be a voice for Iowa's students living in poverty!

**Special thanks to Jester Insurance Services\* for sponsoring the Second General Session.**



# CONVENTION—THURSDAY, NOV. 21



## **Time for Change! Transforming School Culture**

**Closing General Session—3 p.m.**

***Anthony Muhammad, School Culture Consultant***

Today's era of constant change requires leaders who understand the importance of drawing from everyone's strengths and insight to create positive change. School culture provides the foundation for positive change in your district. As leaders, how can we develop a culture that supports change? Anthony Muhammad will introduce us to the importance of transformational leadership and the key competencies that **ALL** board teams can practice as you lead transformation in your own district. Acquire practical skills that inspire others to embrace change at our fantastic final general session of the day!

## **EDUCATION SESSIONS & DEEPER DIALOGUES**

Convention attendees can choose between 30+ breakout session topics and two session formats—education sessions and deeper dialogues. Led by your peers, local and nationally renowned experts and IASB staff, sessions are focused on issues impacting PK-12, AEA and community college board members and administrators.

### **Topics include:**

- » The Board's Role in Student Learning
- » Artificial Intelligence (AI)
- » Student Mental Health
- » Crisis Response
- » Cell Phone Policies
- » Collaborative Leadership
- » Open Meeting Laws
- » Fundraising
- » IASB Financial Tools Overview
- » Fostering District Culture
- » Public Participation in Board Meetings
- » Student Behaviors
- » Effective Communication
- » Collective Bargaining Practices
- » Supports for Students Experiencing Poverty
- » Superintendent Evaluations
- » Developing Shared Goals
- » Student Handbook
- » Innovative Salary Schedules
- » Social Media Engagement

## **EXHIBIT HALL & REFRESHMENTS**

**9 a.m.—2 p.m.**

Network with and learn from vendors in the Exhibit Hall! These organizations offer important services and products to help your schools succeed. Complimentary refreshments will be served throughout the day for your enjoyment.

**Special thanks to frk architects + engineers for sponsoring the Exhibit Hall Breaks.**

# KEY DATES & REGISTRATION DETAILS

- » **SCHED Launches**  
Wednesday, Sept. 18, 2024
- » **Deadline to Register Delegates**  
Wednesday, Nov. 13, 2024 at 5 p.m.
- » **Online Convention Registration Closes**  
Wednesday, Nov. 13, 2024 at 5 p.m.
- » **Delegate Assembly & Pre-Convention**  
Wednesday, Nov. 20, 2024
- » **Convention**  
Thursday, Nov. 21, 2024
- » **Post-Convention**  
Friday, Nov. 22, 2024

**Delegate Assembly & Annual Meeting**  
Wednesday, Nov. 20, 2024

**Members:** No Fee  
**Non-Members:** No Fee

**Pre-Convention Workshops**  
Wednesday, Nov. 20, 2024

**Members:** \$110  
**Non-Members:** \$165

**Convention & Trade Show**  
Thursday, Nov. 21, 2024

**Members:** \$225  
**Non-Members:** \$340

**Post-Convention Workshop**  
Friday, Nov. 22, 2024

**Members:** \$110  
**Non-Members:** \$165

Featuring three thrilling keynote speakers, you won't want to miss the **79th IASB Annual Convention**, Nov. 20–22, 2024. See you there!

Online registration runs through **Nov. 13, 2024**. Walk-ins welcome on site. Visit [www.ia-sb.org/convention](http://www.ia-sb.org/convention) or scan the QR code (right) to register today!

**Location:** Iowa Events Center, 730 3rd St., Des Moines, IA 50309

**Lodging:** IASB has reserved blocks of rooms for Nov. 19–21, 2024 at area hotels. Rooms must be reserved in advance and dates vary. More details are available on our website at [www.ia-sb.org/convention](http://www.ia-sb.org/convention). **Lodging is now open!**

**Cancellations:** Last day to cancel with a full refund is Nov. 17, 2024. Cancellations after Nov. 17 and no-shows will be charged the full registration fee. Walk-in registrants will be charged the full registration fee.

For questions, email Emily Miller at [emiller@ia-sb.org](mailto:emiller@ia-sb.org) or call (515) 247-4699.

**79<sup>TH</sup> IASB<sup>®</sup>**  
**ANNUAL CONVENTION**  
*and Trade Show*

